HAWAII FOODBANK
Monthly Agency Activity Report

Month / Year: _____

Agency: _____ **Agency #:** _____

Reported By: _____ **Phone #:** _____

Prepared Meals		
On-site		
Total # of Service Days:	**Regular Food**	**TEFAP/USDA & Regular Food**
# of Adults		
# of Children		
Total # of **Meals** served		
Outreach (Off-site)		
Total # of Service Days:	**Regular Food**	**TEFAP/USDA & Regular Food**
# of Adults		
# of Children		
Total # of **Meals** served		

Snacks		
Total # of Service Days:	**On-Site**	**Outreach (Off-site)**
# of Adults		
# of Children		
Total # of **Snacks** served		

Pantry (Unprepared Meals)		
On-site		
Total # of Service Days:	**Regular Food**	**TEFAP/USDA & Regular Food**
# of Adults		
# of Children		
Total # of **Households** Served		
Outreach (Off-site)		
Total # of Service Days:	**Regular Food**	**TEFAP/USDA & Regular Food**
# of Adults		
# of Children		
Total # of **Households** Served		

Ohana Produce Plus Program								
Ohana Number (PDXXX):								**Totals**
Date of Distribuion:								
# of Adults								
# of Children								
Total # of **Households** Served								

All Distribution	
# of households served with current employment	
# of households served receiving any form of Government/Public Assistance, or Subsidy	
# of households served with a member who is Active Duty in the Armed Forces	
# of households served with a member who is a Veteran of the Armed Forces	

SNAP Outreach	
Is your agency trained to assist with SNAP applications?	
How many new SNAP applications did you help submit this month?	
How many SNAP recertifications did you help submit this month?	

Reports are due by the 5th of the following month

Mail or Deliver to:
Hawaii Foodbank

Or Fax to:
(808) 954-7884

Or E-mail to:
monthlyreports@hawaiifoodbank.org